

September 2013

Peace of Christ Parish
Pastoral Council Meeting
Tuesday, September 10, 2013
St. Ambrose Church

Attendance: Eileen Aman, Julie Antinore, Juan Benitez, Jane McGrath Briggs, Fr. Tim Brown, Vernon Connors, Mary Costello, Drew Desmarais, Rick Eisenman, Mary Ann Emerson, Carol Fuchs, Jonah McGrath, Augie Misiurewicz, Carol Reed, Maria Rosica, Fr. Robert Schrader, Sr. Marlene Vigna

Absent/Excused: Cathy Buyer-Davis, Jason Duset, Joseph Tanner

Scribe: Goldie Rogers

Meeting opened at 7:00 pm.

➤ **Opening Prayer** – Maria Rosica

➤ **Approval of Minutes and Agenda**

A motion was made and seconded to accept the June minutes as written and September agenda with a minor correction.

➤ **Open Forum** – Katie Bess

The Festival Committee is meeting tomorrow, Wednesday, 9/12 and they are looking for suggestions for next year's event. They are hoping for more sponsorships for the booths and financial help to defray expenses. A suggestion was made to have a Plant Sale and there was a concern about the loudness of the band on Saturday night. They are looking for continued assistance from Council members.

➤ **Councilors' Concerns** - none

➤ **Review/Discussion/Finalize Vision Statement for 2013-14** – Fr. Bob

At the August 24 gathering of Council, members reviewed Goal 1 through Goal 3, Objective 3 with the intent to finish the review at the September meeting. This was accomplished and several revisions were discussed. Fr. Bob will update the document and circulate it to members at the next meeting in October for a final review. See next month's handout for updates that were made.

➤ **Financial Report** – Fr. Bob

The July/August financial and attendance report was distributed and Fr. reviewed the figures. The goal for 2013/14 CMA is \$94,230 which is lower than the previous year's. An invitation letter has been sent out to some parishioners to attend a viewing of the 2013 CMA video on Thursday, September 19. The video will be shown at the three sites on the following weekend, September 21/22 along with a presentation by three different families promoting the campaign.

➤ **Youth Report**

Jonah McGrath, our new Youth representative, was welcomed.

➤ **Hispanic/Latino Pastoral Plan Implementation – Juan and Carol Reed**

Hispanic/Latino month will be celebrated from mid-September (9/13) through mid-October (10/19). Three posters have been prepared for display at the three churches on weekends and at St. John Neumann School during the week to commemorate some of the Latino saints relevant to Hispanic culture. There will be a Mass with Spanish music for the school children at St. Ambrose in October. Juan will be teaching the students some hymns in Spanish. Choirs will also be singing Spanish lyrics to some of the hymns used at the weekend Masses. The hymnals have both English and Spanish lyrics which will be of help to the parishioners. In addition, at Coffee Hours on September 22 at St. John's; September 29 at St. James; and October 6 at St. Ambrose, Spanish pastries will be served. A suggestions was made that perhaps prayer cards for one of the saints could be distributed or information published in the bulletin to further celebrate this activity. Carol Reed suggested that a committee be formed early, perhaps in January 2014, to plan for next year.

➤ **School/Pictorial Directory/Elevator Project Updates – Fr. Bob**

The school enrollment is presently about 180 students. The Before and After School program is doing very well. Registration for the expanded Preschool program reached its limit and had to be cut off. The 1st Alumni reunion Weekend is scheduled for September 27 – 29, 2013. Once again, the Mendick Foundation has given a grant of \$5,000 to the school.

Preliminary plans for the directory are in the works. It was decided to wait until next year. There are several events – anniversary years for the different sites – which could be included. The plan is to take photographs during these activities so as to have that material available for the directory.

Elevator Project at St. James Update – asbestos abatement has been completed and excavation should be started very soon with a completion date for this Fall. This project will be very beneficial because it will allow access to both the second floor and the basement so more activities can be planned to make better use of the St. James site.

➤ **Housekeeping - Maria**

A sign-up sheet was distributed for the Welcome table for the weekend of September 28/29.

➤ **Summary**

Open Forum – Request for suggestions and assistance from Festival Committee for 2014 event.

Update of Vision Statement – completion of review; revised copy to be distributed at next meeting.

Financial Report/Discussion – distributed and reviewed; Update on upcoming CMA – video preview for selected group on Thursday evening, September 19 and general video presentation at three sites the following weekend with speakers promoting the campaign.

Hispanic/Latino Pastoral Plan – Plans underway for celebrating the month, mid-September to mid-October, with choir and parishioners singing hymns with Spanish lyrics at Masses; a school Mass

at St. Ambrose (Juan teaching the students Spanish lyrics); Spanish pastries planned for serving at Coffee Hours at the three sites.

School Update/Pictorial Directory/Elevator Project Update – Enrollment about 180; successful Before and After School program and expanded Preschool program. Pictorial Directory planned for next year; photographs will be taken of anniversary events this year for use. Elevator project moving along; asbestos abatement completed; expected completion this Fall.

Housekeeping – Sign-up sheet distributed for the Welcome Table the weekend of September 28/29, 2013.

Closing Prayer - Maria

The meeting adjourned at 8:45 pm.

Next meeting: October 10, 2013

Opening Prayer: Sr. Marlene

Closing Prayer: Carol Fuchs

Hospitality: Carol Reed/Mary Costello

Respectfully submitted,
Goldie Rogers

October 2013

Peace of Christ Parish
Pastoral Council Meeting
Tuesday, October 8, 2013
St. John the Evangelist Church

Attendance: Eileen Aman, Julie Antinore, Juan Benitez, Jane McGrath-Briggs, Fr. Tim Brown, Vernon Connors, Mary Costello, Cathy Buyer-Davis, Jason Duset, Rick Eisenman, Mary Ann Emerson, Carol Fuchs, Jonah McGrath, Augie Misiurewicz, Carol Reed, Maria Rosica, Fr. Robert Schrader, Sr. Marlene Vigna

Excused/Absent: Drew Desmarais, Joseph Tanner

Scribe: Goldie Rogers

Meeting opened at 7:05 pm.

➤ **Opening Prayer** – Sr. Marlene

➤ **Approval of Minutes and Agenda**

A motion was made and seconded to accept the September minutes with minor corrections (Welcome Table dates on page 3: September 21/22; Next meeting October 8), and the October agenda.

➤ **Open Forum** – No one

➤ **Councilors' Concerns** - There was a concern about the language in the explanation of the readings not being appropriate for children at the Children's Mass at St. John's; rather aggressive for their level of understanding. Fr. Bob will bring this to the attention of the staff. It was suggested that assignments for the Welcome Table be completed at the council meeting to avoid scrambling at the last minute for coverage. A reminder that the new coffee maker in the kitchen at St. John's takes 30 minutes to bring water hot enough for coffee; a good thing to know in planning hospitality for the evening. Everyone was encouraged to attend the Respect Life Month event on Monday, October 14 sponsored by the Peace and Justice Ministry. Alli O'Malley from Safe Journey and Peter Navaratil, co-founder of Stand-Up Guys, will be the speakers. An inquiry regarding "bringing up the gifts" at some of the Masses – no set assignments. Fr. Bob will check on this. With regard to publishing a newsletter, Carol contacted the previous volunteer who declined and has not heard back from the other volunteer. Matter on hold for present.

➤ **Vision Statement for 2013-14** – Fr. Bob

The Vision Statement was reviewed and was accepted by unanimous vote with one minor correction: move Goal 5 to Goal 1.

➤ **Financial Report** – Fr. Bob

No financial report. Our business manager, Lisa King, has resigned her position. Changes have been made to the Finance Council – two replacements: Maria Schwenzer for Chad Scoma and Dick Chapman for Ed Bell. The school budget for 2014-15 is being prepared. The CMA response

has been very positive – over 60% of our quota has been pledged. The report from Bonadio, the auditors, was received indicating adjustments recommended to be initiated. Plans are in the works to hire a finance director to replace the business manager position, perhaps a joint position with another parish. Regarding old business, Fr. sent copies of the Principles of Community to all chairs of committees last month.

➤ **Youth Report**

CYO Soccer is underway with 40 youths participating in grades 3-6. New this year is CASE training and background check for coaches. In addition, they have all taken and passed ASEP, an online coaches training course. Both teams are registered for the Spirit Cup to be held on October 26 & 27. CYO Basketball registration is closed and all teams are full. Practice will begin in November with games starting in December and ending in February. A Mother & Daughter Retreat will be held on Sunday, Nov. 3 at the St. Ambrose site from 3 pm – 4:45 pm followed by Mass at 5 pm. This retreat will be led by Pat Lawlor and a team of women who will guide mothers and daughters through various styles of prayer while strengthening the bond of both.

➤ **Hispanic Heritage Month – Juan and Carol Reed**

Thanks were expressed for all the work that went in to celebrating this month, the informative display boards, the pastries at the Coffee Hours, and the many opportunities for congregation participation in singing the hymns with Spanish lyrics. Hopefully, another event can be planned to celebrate Hispanic Heritage and Carol suggested getting a committee together to work on this, preferably someone with a Hispanic background. There will be a school Mass on Thursday, October 17, all are invited. Juan will be continuing to work with the students in learning Spanish and there are plans for a Concert at Christmas. Mission Sunday is October 20 and Juan will be a participant in the TV Mass.

➤ **St. John Neumann School/Elevator Project Updates – Fr. Bob**

Enrollment is holding at 181. Some doors are being replaced and windows are being repaired at the school. The elevator project at St. James is progressing with an anticipated completion by December 2013.

➤ **Housekeeping -**

A sign-up sheet was distributed for the Welcome table for the weekend of October 26/27.

➤ **Summary**

Update of Vision Statement – accepted with indicated correction.

Financial Report/Discussion – resignation of present business manager; possibility of joint position for a finance director with another parish; two changes on Finance Council; over 60% of quota pledged for CMA; auditor report indicates several changes to be made.

Youth Report – CYO soccer underway; CYO basketball registration completed with all teams filled; Mother & Daughter Retreat to be held on November 3.

Hispanic Heritage Month – Thanks expressed for help in celebrating this month – informative displays boards, Spanish pastries at coffee hours at the three sites, congregation involvement in singing Spanish lyrics to hymns at the liturgies. Hopefully, another event can be planned for next year; committee would need to be formed, preferably with Hispanic background. Juan is continuing to work with students; planning for Christmas Concert.

School Update/Elevator Project Update – Enrollment at 181; school doors being replaced and windows being repaired. Elevator project on-going with completion planned for December.

Housekeeping – Sign-up sheet distributed for the Welcome Table the weekend of October 26/27, 2013.

Closing Prayer -

The meeting adjourned at 8:45 pm.

Next meeting: November 12, 2013

Opening Prayer: Vernon Connors

Closing Prayer: Carol Fuchs

Hospitality: Julie Antinore/Jason Dusett

Respectfully submitted,
Goldie Rogers

November 2013

Peace of Christ Parish
Pastoral Council Meeting
Tuesday, November 12, 2013
St. John the Evangelist Church

Attendance: Eileen Aman, Julie Antinore, Juan Benitez, Jane McGrath-Briggs, Fr. Tim Brown, Vernon Connors, Mary Costello, Cathy Buyer-Davis, Drew Desmarais, Jason Duset, Mary Ann Emerson, Carol Fuchs, Jonah McGrath, Augie Misiurewicz, Carol Reed, Maria Rosica, Fr. Robert Schrader, Sr. Marlene Vigna

Excused: Rick Eisenman

Scribe: Goldie Rogers

Meeting opened at 7:00 pm.

➤ **Opening Prayer** – Maria

➤ **Approval of Minutes and Agenda**

A motion was made and seconded to accept the October minutes and the November agenda.

➤ **Open Forum** – No one

➤ **Councilors' Concerns** - The timing of the announcements at Mass was addressed. Some people prefer to have them at the beginning; others at the end. The discussion that followed indicates that there are good reasons for either time. The announcements should be brief and relate to items of interest for that particular weekend not a repeat of the upcoming events listed in the bulletin.

An e-mail with a concern about the Prayers of the Faithful had been sent to Council. The concern was that the petition at a recent Mass contained language of a political nature. These petitions are written by parishioners and pastoral staff and efforts are made to keep them neutral. Fr. Bob will distribute a reminder of the guidelines. In order for him to look them over, the petitions would have to be in his hands by the previous Wednesday.

➤ **Parish Annual Community Outreach Day – scheduled for Saturday, April 26, 2014**

Jason is looking for a co-chair to shadow him and take over the responsibility for this event in 2015. This arrangement was put in place when Laurie Maier passed on the reins. This activity is a Pastoral Council responsibility and many members are actively involved in the many facets of the day. Marty Moynihan (Social Ministry) has already indicated he will help. The chairperson does not have to be a member of Council. Planning begins in January. The question was raised about training/background check for any helpers working with young volunteers. This question will be addressed.

➤ **Financial Report** – Fr. Bob

No financial report. Patty Macera has been hired as the new Finance Director. It is anticipated that there will be a report for next month's meeting. Fr. Bob is presenting the school budget for 2014-15 at the Diocesan Office tomorrow, Wednesday, November 13.

➤ **CMA Update - Fr. Bob**

Our goal has been reached – actually 102%. We are one of the two parishes in the diocese to reach the goal to date. Fr. Bob is delighted with the response from parishioners. Half of all funds over the quota are returned to the parish. He would like to see more than 30% participation.

➤ **Youth Report**

Joe Tanner has submitted his resignation to Council because of his heavy workload with school and activities. Our Director of Youth Ministry, Alison LeChase, is looking for a replacement, hopefully by the December meeting.

Soccer season is over; basketball season has begun. There are two Coed teams for Grades 3/4; two teams for boys in Grades 5/6 and still working on filling a girls' team for Grades 5/6 that would start after Christmas break. All the coaches have credentials and the games will start in December and run through February.

Jack Beauchamp, Zenon Linehan and Kylie Verhagen were recognized last week at the Cathedral with the award "Faith Through Sports". Alison presented a witness talk at this ceremony. A CYO Sports Night is being planned for all Youth in Grades 3-6 in December. A High School Retreat will be held January 25-26 at Camp Stella Maris. These Diocesan retreats are a wonderful way to connect with other teens. Alison is part of the Retreat team for the Diocese. The Junior High Retreat is scheduled for February 1 at St. Jude's Church. This retreat will be a requirement for those participating in the Sunday Faith Formation Program for Junior High. The Mother-Daughter Retreat held on November 3 at St. Ambrose was a wonderful afternoon.

An Eagle Scout project by Matthew Bartlow "To remember & To Respect – "A Traveling Memorial" was held on Sunday, November 3 at St. John the Evangelist Church Hall. This was a fundraiser for memorial markers to be installed at Oatka Cemetery in Scottsville, NY in a section reserved for indigent people. A meal was served and information about the Greater Rochester Community of Churches Burial Initiative Program was presented.

➤ **Overview of Spiritual-Temporal-Historical Schema 2014 – Fr. Bob (copy attached)**

Fr. Bob has researched and has developed a Historical Commemoration chart covering 1,000 years – among them are important anniversary dates for all three of the Peace of Christ sites. Fr. reviewed the events and there were some additions to the "Temporal" section.

Regarding the Pictorial Directory which is planned for 2014, Fr. Bob will contact the group that met earlier in the year and set up a time to meet. In the meantime, hopefully, people will be taking pictures of the many parish activities which would be incorporated into the directory. A question was raised if a release is needed in order to use a photo. This question will be addressed.

➤ **Welcome Home Weekend ~ Saturday/Sunday – December 7/8 – Fr. Bob**

Fr. Bob asked for suggestions for promoting this weekend. An ad is placed in the Democrat & Chronicle. Feedback resulted in the following ideas: invitation to greet people around you before Mass by lector or pastoral staff, information sent home in the folders of the St. John Neumann School students, article in Courier and Post papers, Coffee hours after all Masses with the exception of 4:30 pm at St. James and 5 pm at St. Ambrose, Council members greeting at the door along with regular greeters at Masses as well as at the Italian Cultural Celebration at St. Ambrose on Saturday, December 7 at 4 pm, schedule of holiday information distributed (parishioners receive one in special mailing), and information cards for visitors in pews (these cards are usually placed in pews at St. James; on tables at other two sites.

➤ **Updates – Fr. Bob**

Festival Committee has met a couple of times. A new development has recently come up regarding a form that needs to be filled out and training that has to be completed in order to work with youth. Co-chairs of the Festival Committee are checking on this.

The elevator project at St. James is on-going with an anticipated completion by December 2013. Fruit of the Vine Committee – no report – but scheduled for Saturday, March 1.

➤ **Old Business – Liturgy Response (language/gift bearers)**

The response to the Liturgy language used for children was resolved with the parties involved on a one-on-one basis. Regarding the gift bearers at Masses, if the family of the intention for the Mass is not present or is unknown, the usual procedure is for the ushers to ask someone or do it themselves at St. Ambrose or St. John the Evangelist; the front pew at St. James is reserved and if no one is present, someone in close proximity takes the gifts to the Celebrant.

➤ **Summary**

Minutes & Agenda – accepted

Councilors' Concerns – Discussion on timing of Announcements at Masses and Wording of Intentions at recent Mass – needs to stay neutral; Fr. Bob will send out Guidelines.

Parish Annual Community Outreach Day – scheduled for Saturday, April 26. Need co-chair to shadow Jason for this year and chair the activity for next year.

Financial Report/Discussion – no report; new Finance Director hired – Patty Macera

CMA Update – Parish Quota – reached (102% to date from 30% of parishioners)

Youth Report – Resignation of Joe Tanner; replacement hopefully by next meeting. CYO soccer season over; CYO basketball will begin December. Three youths received “Faith Through Sports” award at Cathedral; Mother & Daughter Retreat held on November 3 a success; Jr. and Sr. High

Retreats planned; CYO Sports Night in process of being planned. Matthew Bartlow's Eagle Scout project – a fundraiser for the Burial Initiative Program – was held on November 3.

Overview of Spiritual-Temporal-Historical Schema 2014 – Fr. Bob reviewed; copy attached.

Welcome Home Weekend – December 7/8 – Fr. asked for ideas for promoting this activity; many suggestions offered. Sign-up sheet distributed.

School Update/Elevator Project Update – School budget for 2014-15 to be presented at the Diocese on Wednesday, 11/12/13. Elevator project progressing with completion planned for December.

Old Business – Liturgy language and Gift Bearers – Language issue resolved on a one-on-one basis and offertory gift bearer procedure explained.

The meeting adjourned at 8:55 pm.

Next meeting: December 10, 2013

Opening Prayer: Jason Duset

Closing Prayer: Maria Rosica

Hospitality: Christmas Party – Everyone asked to bring something

Respectfully submitted,
Goldie Rogers

December 2013

Peace of Christ Parish
Pastoral Council Meeting
Tuesday, December 10, 2013
St. John the Evangelist Church

Attendance: Eileen Aman, Juan Benitez, Jane McGrath-Briggs, Fr. Tim Brown, Vernon Connors, Cathy Buyer-Davis, Drew Desmarais, Jason Dusett, Mary Ann Emerson, Rick Eisenman, Carol Fuchs, Augie Misiurewicz, Carol Reed, Maria Rosica, Fr. Robert Schrader, Sr. Marlene Vigna

Excused: Julie Antinore, Mary Costello, Jonah McGrath

Scribe: Goldie Rogers

Meeting opened at 7:00 pm.

➤ **Opening Prayer** – Maria

➤ **Approval of Minutes and Agenda**

A motion was made and seconded to accept the November minutes and the December agenda.

➤ **Open Forum** – No one

➤ **Councilors' Concerns** - There was a concern regarding Welcome Table supplies being available at St. Ambrose for the additional Mass in honor of St. Lucia on Saturday, December 7. The information regarding where these supplies are stored has been made known to the parties concerned.

➤ **Housekeeping/Welcome to new Youth representative** – The sign-up sheet for the next Welcome Table, December 28/29, was circulated.

Regarding the welcoming of a new Youth representative, as of this date, there is no one to fill this opening but Alison expects to have a representative by the next meeting.

➤ **Festival Update** – Bob Crego and Doug Nordquist, Co-Chairs of Festival Committee

Bob reported that the committee has already had a couple of meetings. Based on input from last year's event, the decision was made not to have live music this year. The raffle prize is the same as last year, \$12,500 or the lease of a vehicle. Gambling will be held in a classroom – away from the younger crowd. Details are being worked out on the 50/50 so as to comply with financial restrictions. Regarding the food, along with all the regulars, there will be a new vendor for the fried dough and Sal's Birdland is being contacted for chicken wings. The committee has drawn up a volunteer form to be available at the three sites asking for help well in advance of the festival so there won't be a last-minute scramble for workers. An invitation to Jack Palvino, a well-known radio announcer in Rochester a few years ago and an alumnus of St. Ambrose School is being considered. He still remains active in the area's activities. The plan is to follow the weather forecasts closely and if there appears to be any threat of inclement weather, they will move the activities into Dailey Hall. Regarding the training needed for the workers, Alison has tentatively scheduled a meeting for February 11 (may need to be rescheduled to February 4; conflict with

Pastoral Council meeting) and May 6. If someone has taken the training course previously, it would need to be renewed if more than seven years has passed. Alison will need a list of those who need to take the training.

The information on the web page will be updated, hopefully, monthly.

➤ **Youth Report** – Drew Desmarais (for Jonah McGrath-excused)

Basketball season has begun and will run through February. There are two Grades 3 / 4 Coed and two Grades 5/6 boys' teams. Alison and Dan Kellogg are planning a CYO Sports Night for any youth in Grades 3 - 6 after the holiday.

The Diocesan Retreat will be held January 25-26, 2014 at Camp Stella Maris. All High School Youth are encouraged to sign up and take part in this wonderful activity. The Junior High Retreat, the Amazing Grace, will be held on February 1, 2014 from 11 am to 6 pm at St. Jude's Church. This retreat will be a requirement for the Junior High youth Alison teaches in the Sunday Faith Formation Program. The Diocesan retreats are a good way to connect with teens from around the Diocese.

➤ **Financial Report** – Patty Macera/Fr. Bob

Welcome to new Finance Director, Patty Macera. A copy of the financial report was distributed and Patty reviewed the figures for the Capital Campaign, the Catholic Ministries Appeal and attendance figures at the three sites. She noted that attendance is down this year resulting in a lower plate collection and the Capital Campaign reflects one item which was under-estimated, that being, new doors for the school. Originally, the estimate was \$10,000 while in actuality this amounts to \$123,000. Our Catholic Ministries Appeal went over the quota from only one-third of our registered households. The question was raised – how to increase participation? Several ideas were projected – Giving Tuesday, ROC the Day, E-Blast on Website. These suggestions will be referred to the Finance Council. In addition, the parish staff is learning to use a new data base, SOFT PLUS, which might prove helpful in targeting individual groups.

Fr. Bob would like to widen alumni contact to other parishes in the city. Our parish has the only open K-6 Catholic School on the eastside of the river.

➤ **Welcome Home Weekend – December 7/8**

Attendance at some of the Masses was noticeably larger. There were three inquiries at St. John the Evangelist and one new registrant at St. Ambrose. Efforts need to be made to ensure that materials are readily available and passed out at this event in the future.

➤ **Community Outreach Day** - Jason

Jason made the announcement that Jane McGrath-Briggs has volunteered to be the co-chair for the balance of this year and take over the responsibility for this event in 2015. Everything appears to be in good shape for this activity to be held on the last Saturday in April.

➤ **Updates** – Fr. Bob

The School budget was well-received at the Diocese. The figure of 180 registrants is used for budgeting purposes and it is anticipated that figure will be reached for the next school year.

The Elevator project at St. James is undergoing testing next week. Completion is on target – by Christmas. This addition will be very beneficial for scheduling meetings and activities at this site.

The 1000-year Schema was distributed to the parishioners via the Church bulletin.

➤ **Summary**

Minutes & Agenda – accepted

Councilors' Concerns – Supplies for Welcome Home weekend – resolved.

Festival Update – Bob Crego and Doug Nordquist, Co-chairs of the Festival Committee, gave a report on the plans already in place for this event. Some changes have been made to improve this activity based on input from last year. Training sessions with Alison have been set up for those requiring this certification. A volunteer form to sign up to help will be distributed at the three sites well in advance of the event to avoid a last-minute scramble for workers.

Youth Report – Basketball season is in full swing. High School Retreat scheduled for January 25/26, 2014 at Camp Stella Maris and Junior High Retreat is scheduled for February 1, 2014 from 11 am – 6 pm at St. Jude's Church. All youth are encouraged to take advantage of these events.

Financial Report/Discussion – New Finance Director, Patty Macera, was introduced. She distributed the latest report and reviewed the information.

CMA Update – The Parish quota was reached and actually went over. There was discussion on how to reach more than one-third of households. Several ideas were presented and will be referred to the Finance Council.

Welcome Home Weekend – December 7/8 – There was a noticeable increase in attendance at some Masses; some inquiries were made. There was discussion about having materials available to give out at the different sites next year.

Annual Community Outreach Day – scheduled for Saturday, April 26. Jane McGrath-Briggs has volunteered to co-chair this year and be chair for 2015.

Update on School/Elevator Project /Schema – School budget for 2014-15 was well-received at the Diocese; Elevator being tested next week with anticipated completion by Christmas and the Schema was distributed to parishioners via Church bulletin.

Closing Prayer: Jason

The meeting adjourned at 8:50 pm.

Next meeting: January 14, 2014

Opening Prayer: Augie Misiurewicz

Closing Prayer: Vernon Connors

Hospitality:

Respectfully submitted,
Goldie Rogers

January 2014

Peace of Christ Parish
Pastoral Council Meeting
Tuesday, January 14, 2014
St. John the Evangelist Church

Attendance: Eileen Aman, Julie Antinore, Juan Benitez, Cathy Buyer-Davis, Vernon Connors, Mary Costello, Drew Desmarais, Jason Dusett, Rick Eisenman, Mary Ann Emerson, Carol Fuchs, Jane McGrath-Briggs, Jonah McGrath, Augie Misiurewicz, Carol Reed, Maria Rosica, Fr. Robert Schrader, Sr. Marlene Vigna RSM

Excused: Fr. Tim Brown

Scribe: Goldie Rogers

Meeting opened at 7:05 pm.

➤ **Opening Prayer** – Augie

➤ **Approval of Minutes and Agenda**

A motion was made and seconded to accept the December minutes with one correction (Rick Eisenman was in attendance in December) and the January agenda.

➤ **Open Forum** – No one

➤ **Councilors' Concerns** - The issue of making sure all assignments are filled for the Welcome Table at the Council meeting was revisited. The question was raised whether there was an Evangelization committee – the answer is no. However, every committee is expected to be involved in some evangelizing as part of their mission. Fr. Bob mentioned he is reading a book (***Tools for Rebuilding: 75 Really, Really Practical Ways to Make Your Parish Better*** by Michael Whie and Tom Corcoran, Ave Maria Pres, Notre Dame IN: 2013, \$16.95, 305 pp., ISBN 978-1-59471-444-2) and its contents may be a good reference tool for future study by council. It was mentioned that the face of our church is changing and the popularity of Pope Francis is a positive sign.

➤ **Week of Prayer for Christian Unity Service** – Sr. Marlene
The service will be held on Wednesday, January 22 at St. Mark's & St. John's on Culver Road at 7 pm. Peace of Christ parish is part of the Northeast Cluster of Churches which sponsors this event. The theme this year is "Has Christ been divided"? Each church was asked to bring a symbol representative of their church for the service. Sr. Marlene said that Peace of Christ will be bringing a *dove* as our symbol which everyone agreed was most appropriate. Non-perishable food items and monetary donations will be collected to benefit the Irondequoit Food Cupboard. Parishioners are encouraged to attend.

➤ **State of the School** – Fr. Bob

School Council is working on The State of the School report that will be held at St. John Neumann School on Tuesday evening, January 28. Classrooms will be opened at 6:30 pm; at 7 pm everyone will be asked to go to Dailey Hall for the presentation which will last about a half-hour with an

answer or question period to follow. As part of the program, people will be encouraged to sign up for the different committees. About 7:25 pm, the classrooms will be reopened for those who would like to visit the rooms.

The preschool program is filled this year and there is a waiting list. The Catholic Schools Mass will be held on Thursday, January 30 at 9:15 am during Catholic School Week which runs from January 26 through February 2.

➤ **Service of Remembrance** – Sr. Marlene

This is the second year for this initiative sponsored by the Greater Rochester Community of Churches to provide burials for indigent people. The first year 25 were buried in the special section in Oatka Cemetery and this year there were 28. The service will be held at Peace of Christ at St. Ambrose on February 9 at 2 pm. All are invited. An added feature this year is the traveling memorial for the names of those buried which was created by Matthew Bartlow, a parishioner, for his Eagle project for Boy Scouts. The Greater Rochester Community of Churches held a successful fund-raiser on November 3 to raise funds for memorial markers for the graves.

➤ **CASE (Creating a Safe Environment) Online Training** – Carol Reed reported that the training sessions will be held at 7 pm on Tuesday, February 4 and again on May 6 at 7 pm. Any council member who plans to work on the Festival event is required to have had training. If someone has taken the course within the last seven years, they are already certified. A sign-up sheet was passed around for those who will require training and they will be contacted. It is possible also to do this on line; takes about an hour.

➤ **Youth Report** – Jonah McGrath

Joe Tanner's replacement has not been made. Alison is making contacts and hopefully we will have a second youth representative soon. Basketball season is going well. One Grades 3 / 4 team took part in the Holy Cross tournament. The other Grades 3 / 4 team will be playing in the Mary Grace Ryan tournament over February break. The end-of-the year banquet will take place on a different format this year. There will be a scrimmage between the two Grades 3 / 4 teams and then between the two Grades 5/6 followed by pizza and the trophies.

Junior High Musings, casual conversations centered around the Catholic Faith, will be held on February 12, March 26, April 23 and May 21 in the Youth Room from 6:30 pm – 8 pm.

The Diocesan Retreat will be held January 25-26, 2014 at Camp Stella Maris. All High School Youth are encouraged to sign up and take part in this wonderful activity. The Junior High Retreat, the Amazing Grace, will be held on February 1, 2014 from 11 am to 6 pm at St. Jude's Church. This retreat will be a requirement for the Junior High youth Alison teaches in the Sunday Faith Formation Program. The Diocesan retreats are a good way to connect with teens from around the Diocese.

➤ **Financial Report** – No report

➤ **Updates: Knights of Columbus/Pictorial Directory/St. James Elevator/Festival/2014 Schema**

The K of C group is developing a calendar of events. Plans are underway already for a St. Patrick's Day celebration at St. James on Saturday, March 15 after the 4:30 pm Mass and Fish Fry Suppers for April 4 and May 2 at St. Ambrose.

There was a meeting for those interested in helping with a new pictorial directory to include both parishioners and St. John Neumann families on Sunday, January 12. Several parishioners volunteered to work on different aspects as well as taking photos of the activities throughout the year. A timeline will be developed to hopefully ensure that pictures would be taken August through October so as to be available for Christmas 2014. Appointments will be set up this month with the two vendors, Lifetouch and My Church Family Album. Fr. Bob asked that the committee email him questions and concerns by Wednesday, January 15, so he can compile them with the intent to present them to the vendors. A tentative meeting has been scheduled for Tuesday afternoon, January 21 to meet with the vendors for those who are available.

The Festival Committee has been meeting monthly. A meeting of the captains is scheduled for April 9. Carol Fuchs is on the Festival Committee and she reported that Parish Council is being asked to work the Change Booth and the 50/50 Raffle on the Festival Days, Friday, June 6, 5 pm – 10 pm and Saturday, June 7, 6 pm – 10 pm (2 hour shifts/3 to a shift). There are a few changes this year – tickets will not be mailed out to all parishioners. They will be distributed at the three sites during March; 16th at St. Ambrose, 23rd at St. John, and 29th/30th at St. James. Those not picked up will then be mailed. In addition, the prizes from the 50/50 which previously had been paid in cash to the winners that evening will instead be mailed out in check form within a few days. Signs will be posted to inform people of the change in the 50/50 raffle.

St. James Elevator Project is completed; it is now operational. Final testing has been completed. This addition will make St. James handicap-accessible and allow greater use of the church basement and the second floor of the school.

The Christian Unity Service at St. Mark's & St. John's Church is the month's activity for the 2014 Schema.

➤ **Cultural Awareness Calendar** – Carol Reed

Hispanic History Month is scheduled for the middle of September through the middle of October and last year when it was decided to celebrate this event, the decision was made in June allowing very little time to do planning. However, with considerable help, the month was celebrated with different activities, Spanish hymns, special treats at coffee hours, posters, etc. Carol Reed requested that it be added to the agenda in January to allow enough time for planning. A great deal of discussion resulted in the consensus of opinion that a Cultural Awareness Committee should be formed. Carol, Cathy and Juan will make some other contacts for help in developing a calendar encompassing all cultures. Perhaps just an article in the Church Bulletin would be sufficient but the group will research this and report back to council.

➤ **Community Outreach Day** - Jason

Everything is progressing smoothly. Projects are being submitted and the time/talent forms are being checked for volunteers who indicated they are available for this event scheduled for Saturday, April 26. Fr. Bob suggested reaching out for publicity for this activity.

➤ **Housekeeping** - Jason

The Welcome Table sheet for January 25 and 26 was passed around and all slots are filled.

➤ **Summary**

Minutes & Agenda – minutes accepted with correction; agenda accepted.

Open Forum – no one

Councilors' Concerns – Question came up do we have a parish Evangelization Committee. Is there a need; more input from Fr. Bob at a future time.

Week of Prayer for Christian Unity Service – Service scheduled for Wednesday, January 22, 7 pm at St. Mark's & St. John Church sponsored by Northeast Cluster of Churches. All encouraged to attend.

State of the School – The School Council is working on a presentation to be given on Tuesday, January 28 at St. John Neumann School. Classrooms open at 6:30 pm, State of the School report at 7 pm in Dailey Hall (gym) followed by question and answer period, classrooms reopen at 7:25 pm. Catholic School Week runs from January 26 through February 2. Mass will be celebrated on Thursday, January 30 at 9:15 am; all are welcome.

Service of Remembrance – This service will be held on February 9 at 2 pm at St. Ambrose. This is the second year for this Initiative by the Greater Rochester Community of Churches to provide burial for indigent people.

CASE Online Training – The training sessions are scheduled for February 4 and May 6. Festival workers are required to have this certification.

Youth Report – Basketball season is in full swing. High School Retreat scheduled for January 25/26, 2014 at Camp Stella Maris and Junior High Retreat is scheduled for February 1, 2014 from 11 am – 6 pm at St. Jude's Church. All youth are encouraged to take advantage of these events.

Finance Report – no report

Updates - A calendar of events is being developed by the K of C group. Some activities have already been scheduled – the St. Patrick's Day celebration on March 15 at St. James and two fish fry suppers on April 4 and May 2 at St. Ambrose.

A meeting was held on Sunday, January 12 asking for volunteers to help with the publication of a new pictorial directory for the parish and school. Fr. Bob asked that all questions be emailed to him by Wednesday, January 15. Two vendors, Lifetouch and My Church Family Album, are being considered. A meeting will be set up to meet with them, hopefully next week.

The St. James Elevator project has been completed; it is operational. This addition will increase the use of the facility as it opens up both the basement and second floor for anyone physically challenged.

The Festival committee has been meeting monthly. Carol Fuchs reported that the Council has been assigned to the Change Booth and the 50/50 Raffle. Workers will need to take the CASE training if seven years has passed since they last took it or if they have never taken the training. Raffle tickets will be distributed through the three sites this year and those not picked up will be mailed. In order to conform to financial policies, winners of the 50/50 raffle will not receive their prizes that evening but instead will receive a check within a few days.

The Christian Unity Service at St. Mark's & St. John's Church is the month's activity for the 2014 Schema.

Cultural Awareness Calendar - After discussion, it was decided to form a Cultural Awareness Committee, including Carol Reed, Cathy and Juan to develop a calendar encompassing all cultures. It will then be decided what can be done to celebrate the individual cultures in some manner. They will report back to Council.

Community Outreach Day - Jason reported they are reviewing projects and checking the time/talent forms for volunteers for this event scheduled for Saturday, April 26.

Closing Prayer: Vernon

The meeting adjourned at 9:00 pm.

Next meeting: February 11, 2014

Opening Prayer: Jane McGrath Briggs

Closing Prayer: Carol Fuchs

Hospitality: Carol Reed/Jason Dusett

Respectfully submitted,
Goldie Rogers

February 2014

Peace of Christ Parish
Pastoral Council Meeting
Tuesday, February 11, 2014
St. John the Evangelist Church

Attendance: Eileen Aman, Julie Antinore, Juan Benitez, Vernon Connors, Mary Costello, Jason Dusett, Rick Eisenman, Mary Ann Emerson, Carol Fuchs, Jane McGrath-Briggs, Augie Misiurewicz, Carol Reed, Maria Rosica, Fr. Robert Schrader, Sr. Marlene Vigna RSM, Jillian Carley

Excused: Fr. Tim Brown, Cathy Buyer-Davis, Drew Desmarais, Jonah McGrath

Scribe: Goldie Rogers

Meeting opened at 7:05 pm. Welcome to our new youth representative, Jillian Carley.

➤ **Opening Prayer** – Jane

➤ **Approval of Minutes and Agenda**

A motion was made and seconded to accept the January minutes with a correction to the name of the Greater Rochester Community of Churches. The February agenda was also approved.

➤ **Open Forum** – No one

➤ **Councilors' Concerns** - A suggestion was made that we could save newspapers as a recycling/fund-raiser contracting with a company that would be responsible for picking up the paper. While it is a good idea, someone would have to be in charge of the arrangements other than staff. More information will be needed.

Fr. Bob gave everyone a "Save the Date" reminder for the original production, *A New Day Starts Tonight*, by the group that put on a benefit for our school a couple of years ago, to be held at the Geva NextStage on March 27, 28 and 29, 2014. Fr. Bob is the Associate Producer and parishioner Ken Klamm is Director. Juan and Cantor Glenn Cerosaletti have active parts in the show. Everyone is encouraged to purchase a ticket and go enjoy the show. It benefits Hope Hall and Geva Educational Fund for Youth.

➤ **Community Outreach Day (Saturday, April 26)** – Jason

The form for submitting projects is in the Church Bulletin. Submissions are due by March 2nd. Sites from previous years are already in the plans. e.g. Community Place and House of Mercy. Contact with past volunteers is underway. There was discussion regarding the breakfast and lunch preparation as the parishioners who have been in charge of this activity of the day are no longer available. Jason will check through the notebook for information so the planning is in place well in advance to allow time to solicit donations. It was also suggested that the Knights of Columbus auxiliary might be willing to work on the breakfast.

➤ **Festival Update** – Carol F.

The first CASE (Creating a Safe Environment) training session was held on Tuesday, February 4. Several people are doing it on-line. If someone has already had the training within the last five years, they do not need to take it again. At first it was thought to be seven years but it is actually

five years. The next session for training will be May 6 at 7 pm. The 50/50 Raffle and Change Booth are the areas that have been assigned to Council.

➤ **Youth Report** –Jillian Carley

CYO Basketball – the Grades 3 & 4 teams will be playing in the Mary Grace Ryan Tournament over February recess. The end-of-the-year banquet is scheduled for Sunday, March 9, 2014. The new Junior High Musing, a social get-together for grades 6-8, is starting on February 12. Fifty kids from all over the Diocese attended the High School Retreat on January 25 & 26 at Camp Stella Maris. The Diocese of Rochester is still taking applications for Foundations, a leadership program, for high school teens, Grades 9-12. The program runs from February 14 – 18. Anyone interested should contact Alison LeChase.

➤ **Financial Report** – Fr. Bob

The financial report was passed out. Fr. Bob reviewed the figures. Money is still coming in for the CMA. At present, we have received \$104,781.37 which reflects about \$10,000 over our goal. This is good news as one-half of the overage is returned to the parish. The question was raised as to what percentage of the budget comes from the collection. Actually about 55% comes from the offering. Attendance figures for December and January were reviewed and attendance is lower. This is due to several factors, extra weekends in the month, and weather. Here, the topic of evangelization arose. Welcome Home Weekend is a time when parishioners are urged to bring someone to church. Fr. Bob is reading a book, *Tools for Rebuilding: 75 Readily, Really Practical Ways to Make Your Parish Better* by Michael Whie and Tom Corcoran and he feels it may be a good reference tool for future study by council.

➤ **Covenant Review** – Fr. Bob

The covenant was updated last year but Fr. Bob asked if everyone would review its content and bring any suggested changes to the next meeting (April meeting) so the covenant can be finalized and accepted.

➤ **Updates: School/Knights of Columbus/Pictorial Directory** – Fr. Bob

Registration for 2014-15 is in progress. Billboards are in place promoting the school. Open House is scheduled for March 26, 6:30 – 7:30 pm. There was a slight increase in tuition but it is still lower than other schools. The rates for preschool changed to better reflect the cost of the program. There is no longer a package arrangement that includes both preschool and before/after school care.

Pictorial Directory – Vern

Lifetouch has been selected as the vendor. An agreement will be signed this coming week. The next step will be to develop teams for the different processes. There will be two different sessions for picture-taking, one in March and another in the summer. The portraits are costly but there are several discounts available, e.g. senior, setting up an appointment on line, and others. An article will be put into the bulletin asking for volunteers to take pictures at the different parish activities for use in the directory.

Cultural Awareness Committee – Carol Reed

Carol is in the process of making contacts for a committee. She plans to put an article in the Church bulletin asking for volunteers. Fr. Bob made the suggestion that he would like to have the Community Life Committee revitalized to act as an umbrella covering several activities. The

Parish Picnic, Fruit of the Vine, Cultural Events and many other events would have separate committees in charge but they would be under Community Life.

Lenten Series – Sr. Marlene

Our Lenten Retreat this year, *Building the Peace of Christ*, will be a series of five Thursday nights, 7 – 8:30 pm at St. John's and repeated again on Saturday mornings, 9 – 10:30 am at St. James beginning on March 13/March 15.

➤ **Council Nominating Committee – Maria**

The form for nominating new candidates for Pastoral Council will run in the Church Bulletin for a few weeks. The boxes for the ballots will be placed at the three sites. Names will be drawn the weekend of Pentecost Sunday, June 8. A committee of Maria, Rick, Carol F., and Julie will handle contacting the nominees after verification of their status by Parish Staff. The nominee agrees to attend the final meeting on June 10th if his/her name is drawn.

➤ **Housekeeping - Jason**

The Welcome Table sheets for February 25/26 and March 22/23 were passed around and all slots are filled. There will not be a Council meeting in March.

➤ **Summary**

Minutes & Agenda – minutes accepted with correction; agenda accepted.

Open Forum – no one

Councilors' Concerns – A suggestion for a recycling/fund-raiser (collecting newspapers) was made. It could be done but it would have to be handled by a group other than staff. Fr. Bob passed out Save the Date reminders for an original musical production at Geva Nextstage on March 27-29 benefiting Hope Hall and Geva Educational Fund for Youth.

Community Outreach Day – Deadline for submitting projects for Saturday, April 26 is March 2nd. Forms are in Church Bulletin. Sites from previous years are already in the plan. Contact with previous volunteers is underway. There was discussion about the breakfast and lunch preparation and Jason will check into this well in advance of the event. Suggestion was made that perhaps the K of C auxiliary might be willing to work on the breakfast.

Festival Update – The first CASE training session took place on February 4; many are taken it on line. Next session scheduled for May 6 at 7 pm.

Youth Report – End of year banquet is scheduled for Sunday, March 9. Junior High Musing is starting on February 12. Applications still available for Diocesan leadership program, Foundations, which runs from February 14-18.

Finance Report – Finance report distributed. Fr. Bob reviewed the figures. We are over on our CMA goal. This is very beneficial for the parish as 50% of the overage is returned to the parish.

Attendance figures are lower. This is due to many factors. The topic of evangelization was discussed. Fr. Bob is reading a book, *Tools for Rebuilding: 75 Readily, Really Practical Ways to Make Your Parish Better*, which he feels would be good reference tool for future study by council.

Covenant Review – Council members are asked to review the Covenant and bring any suggestions for changes to the April meeting.

Updates –

St. John Neumann School – Registration is underway for 2014–15. Slight increase in tuition but still lower than other schools.

Pictorial Directory – Lifetouch has been selected as the vendor. Plans are in the works for selecting teams for the different phases, such as getting photos of parish events, arrangements for picture-taking appointments and set-up for the actual directory.

Cultural Awareness Committee – Contacts are being made. Fr. Bob would like to see the Community Life Committee revitalized and this committee would be under their umbrella as well as the committees of other events, e.g. Parish Picnic, Fruit of the Vine, etc.

Lenten Series – The five-part Parish Lenten Program will begin in March on Thursday evenings and repeated again on Saturday mornings.

Council Nominating Committee – Forms for nominations are in the Church Bulletins. A committee has been formed to call the nominees. Names will be drawn on the weekend of Pentecost Sunday, June 8.

Housekeeping – Forms for Welcome Table were passed around and all slots have been filled.

Closing Prayer: Carol F.

The meeting adjourned at 9:00 pm.

Reminder: No Meeting in March

Next meeting: April 8, 2014

Opening Prayer: Maria

Closing Prayer: Mary

Hospitality: Julie

Respectfully submitted,
Goldie Rogers

May 2014

Peace of Christ Parish
Pastoral Council Meeting
Tuesday, May 13, 2014
St. John the Evangelist Church

Attendance: Eileen Aman, Julie Antinore, Fr. Tim Brown, Vernon Connors, Mary Costello, Cathy Buyer-Davis, Drew Desmarais, Jason Dusett, Rick Eisenman, Mary Ann Emerson, Carol Fuchs,, Carol Reed, Maria Rosica, Fr. Robert Schrader, Sr. Marlene Vigna, RSM

Excused: Juan Benitez, Jane McGrath-Briggs, Jonah McGrath, Augie Misiurewicz

Scribe: Goldie Rogers

Meeting opened at 7:05 pm.

➤ **Opening Prayer** – Rick

➤ **Approval of Minutes and Agenda**

A motion was made and seconded to accept the April minutes and the May agenda as written.

➤ **Open Forum** – Bob Crego

Bob, a lector himself, has a concern that during the Intentions at Mass the names read by the lector are frequently mispronounced and this could be distressful for family members. He has had this experience personally. Perhaps the names could be reviewed prior to Mass.

➤ **Councilors' Concerns** – none

➤ **Festival Update (June 6 and 7, 2014)** – Bob Crego

Plans are progressing well. Volunteer sign-up sheets will be placed at the three sites. Flyers will be posted and Guido's will attach a flyer to their orders the week of the Festival. The TV Channels will promote this event – 8, Time Warner Cable News, 10, and T-Shirts of the Week on 13 and the Democrat & Chronicle is publishing their summer supplement which will include information about the Festival. Our donors are being very generous. Bob Cerame, parishioner and restaurant owner, is donating 200 portions of pulled pork; Carol Reed is negotiating a deal on the rolls. Set-up will be on Wednesday, June 4th. If rain is predicted, things will be moved inside to Dailey Hall and the gambling games will be moved to the Alumni Room.

➤ **Community Outreach Day** – Jason

The day was a success. About 100 volunteers worked on the various projects. One job was not completed because of the rain – a painting project – still on hold. Channel 13 showed some of our workers at the different sites with a special mention of their own (and our own) Jason Dusett.

➤ **Youth Report** – email from Alison LeChase

Fr. Bob announced that Jillian Carley will no longer continue to be a Youth Rep for Pastoral Council because of her school load. Hopefully we can fill this position in the Fall.

Plans for a Spring and Summer Basketball Camp are in progress for Grades 3 – 6 students of St. John Neumann School, who are parishioners of Peace of Christ Parish. This camp is in its 4th year and is run by 6th grade teacher, Melissa Clark and Alison LeChase. Registration for soccer and basketball will start at the end of June. Programming for the 2014-15 has begun.

➤ **Financial Report – Fr. Bob**

The financial report was passed out. Fr. Bob reviewed the figures. Money is still coming in for the CMA. After June 1st, money collected is credited for next year. We have received about \$20,000 over our quota and one-half of that overage is returned to the parish and will most likely be put into the general fund. Attendance and the weekly collection numbers are up when compared with last year's figures for March. The Facilities Committee is working on the next 5-year plan to ensure that all three sites are kept up-to-date. The Finance Council is in the process of finalizing the school budget for 2014-15.

➤ **Cultural Awareness Update – Carol R./Cathy**

Both Cathy and Carol feel overwhelmed by the idea of promoting events for the different cultures within our parish. It was felt that it would be better to reach out to different individuals or groups to see what they might want – perhaps highlight an individual culture. Some are already in place, St. Lucy's Event, Irish Night, for example. A suggestion was made to extend an invitation to a person or persons of different cultures to come to Pastoral Council and speak at Open Forum early next Fall.

➤ **Holy Week Review – Fr. Bob**

Fr. Bob mentioned how pleased he was with all of the events during this important week. He expressed his thanks to the many people who helped make the week so meaningful for so many.

➤ **Updates: School/Knights of Columbus/Pictorial Directory – Fr. Bob**

School – Fr. Bob is meeting with the School Superintendent of Catholic Schools tomorrow, Wednesday. Registration is on-going. There are 5 committees actively working on the different aspects of running the school and the Strategic Planning, Marketing, Finance and Advancement Committees are looking for volunteers to serve to replace those whose terms have expired.

Knights of Columbus – Vern reported that the Chicken Dinner was a success. They realized a profit of \$875 plus \$125 additional. It is anticipated that the K of C Council will match the funds making a total donation of \$2000 for the school. The Auxiliary will be hosting the Easter Retreat event on May 18 and 19. Their next meeting will be on May 22 with election of officers for next year.

Pictorial Directory - Vern reported that the second sitting for the Pictorial Directory is scheduled for June 17 – 21 at St. Ambrose Church Gathering Room. The next phase will be the organization of the directory – it is anticipated that there will be 20 – 25 pages for parish events and activities.

The committee will be meeting again soon to discuss the next phase and whether outside advertising should be considered.

Schema – Fr. Bob commented that the next anniversary falls on Ascension Thursday, and that the schedule for the Masses has been changed so that Ascension Council and Auxiliary can host a reception following a 7 p.m. Mass at St. James.

➤ **Council Nominating Committee – Maria**

12 – 14 nominations have been submitted to date. This upcoming weekend is the deadline for nominations. Maria will submit all the names to Fr. Bob. A committee of Maria, Rick, Carol F., and Julie will handle contacting the nominees after verification of their status by Parish Staff. The nominee agrees to attend the final meeting on June 10th if his/her name is drawn. Four names will be drawn the weekend of Pentecost June 7-8.

➤ **Housekeeping - Jason**

The form for Welcome Table sign-up for May 24/25 was passed around and all slots are filled.

➤ **Summary**

Minutes & Agenda – minutes and agenda accepted as written.

Open Forum – Bob Crego has concern about the mispronunciation of names by the Lector at the Intentions during Mass.

Councilors' Concerns – none

Festival Update – Plans are progressing well. Information about this event will be publicized on the TV channels and in the Democrat & Chronicle Summer insert.

Community Outreach Day - Event successful and well-received. Almost 100 volunteers worked on several projects.

Youth Report – Fr. Bob explained that Jillian Carley will no longer be a Youth Rep because of her school load. Plans for a Spring/Summer Basketball Camp are in the planning stage, as well as programming for 2014-15.

Finance Report – Finance report distributed. Fr. Bob reviewed the figures.

Cultural Awareness Update – After discussion on how to celebrate the different cultures within the parish, it was recommended that a representative from one or more cultures be invited to speak at Open Forum in the early Fall to suggest ways to address this initiative.

Holy Week Review – Fr. Bob expressed thanks to the many who worked to make this important week so meaningful.

Updates – Fr. Bob reported that the registration at St. John Neumann School is on-going. Some School Committees are looking for volunteers to replace members whose term has expired.

Vern reported that the second sitting for the Pictorial Directory is scheduled June 17-21. The Committee will be moving into the next phase – organization of the actual directory. He also reported that the Knights of Columbus Chicken Supper to support St. John Neumann School was very successful.

Council Nominating Committee – This upcoming weekend marks the end for nominations for Council. Names will be given to Fr. Bob first and then returned to Maria and her committee to make the phone calls to nominees to confirm their acceptance if selected.

Housekeeping – Form for Welcome Table on May 24/25 was passed around and all slots have been filled.

Closing Prayer: Carol F.

The meeting adjourned at 9:00 pm.

Next meeting: June 10, 2014

Opening Prayer: Mary

Closing Prayer: Carol R.

Hospitality: Vernon/Cathy

Respectfully submitted,
Goldie Rogers

June 2014

Peace of Christ Parish
Pastoral Council Meeting
Tuesday, June 10, 2014
St. John the Evangelist Church

Attendance: Julie Antinore, Fr. Tim Brown, Vernon Connors, Cathy Buyer-Davis, Drew Desmarais , Jason Dusett, Rick Eisenman, Mary Ann Emerson, Carol Fuchs, Jane McGrath-Briggs, Maria Rosica, Fr. Robert Schrader, Gary Smith, and newly-elected members – Katie Bess, Bob Crego, Ann Holstrom, Ruth Tanner

Excused: Eileen Aman, Juan Benitez, Mary Costello, Jonah McGrath , Augie Misiurewicz, Carol Reed, Sr. Marlene Vigna RSM

Scribe: Goldie Rogers

Meeting opened at 7:03 pm.

➤ **Opening Prayer – Maria**

➤ **Introduction of New Council Members – Fr. Bob**

The newly-elected members of Council were introduced and welcomed. Fr. Bob distributed copies of the Covenant to all members.

➤ **Approval of Minutes and Agenda**

A motion was made and seconded to accept the May minutes and the June agenda as written.

➤ **Open Forum – No One present**

➤ **Councilor's Concerns**

The time schedule for the Masses at St. John the Evangelist and St. Ambrose – one being 12:10 and the other at 12:15 – was questioned. Fr. Bob said while this may be confusing, it was determined early on that keeping with tradition, the schedule would not change.

➤ **Chair's Comments/Year-Long Council Activity Review**

Jason thanked everyone for their help and cooperation during his term as Chair. He paid a special tribute to Jane McGrath-Briggs for her extra assistance shadowing him for Community Outreach Day and offering to head up this event next year. He passed out an overview of Council activities for the past year.

➤ **Youth Report - Fr. Bob**

There is no Youth representative at the present time. Alison LeChase has taken a full-time position working with Youth throughout the Diocese.

➤ **Updates – Fr. Bob**

Fr. Bob thanked Eileen, Mary, Jason, Carol F., for their service on Council for the past three years.

Parish: The position of Director of Youth Ministry and CYO Athletics and that of Director of Faith Formation, has been restructured into one position by the parish and Melissa Mang has been hired to fill this opening. She will start on Thursday, June 26. Fr. Bob mentioned that the Sacramental Guidelines are being revised at the present time. After revisions are completed, they will be given to the parishes and implemented the following year.

School: They have some replacements for those who have served their terms on the School Council but are in need of a few others. Registration is low, especially in Preschool through Grade 3. A targeted mailing with information about the school is being considered for the areas near the school.

Knights of Columbus/Auxiliary: The next event planned is the Bocce Tournament on Wednesday, June 25 at St. James and is open to everyone.

Pictorial Directory: The second sitting for portraits is scheduled for June 17 – 21 at St. Ambrose Gathering Space. The same discounts as offered previously will be honored. Vern reported that about 80 appointments have been set-up. The next step will be finalizing the design for the 20-25 pages of parish life/activities. Committee pictures and those of the home-bound will be the next initiative. The final portrait-taking later in the summer will not be eligible for the discounts.

Festival: Bob Crego thanked everyone for their help. He felt that the Booth Captains did an outstanding job. The final figures have not been calculated. The weather was perfect so hopefully it will be very successful. The committee will be having a follow-up meeting to discuss all the activities and tie up loose ends.

Time-Talent-Treasure Forms: Fr. Bob indicated that these forms will be mailed later this month. It was noted that these lists when given out for use by a committee have names from previous years. Efforts will be made to make sure these lists are current.

➤ **Budget Presentation/Financial Report – Gary Smith/Fr. Bob**

A copy of the budget for 2014-15 was distributed to Council. Gary reviewed the figures. At the present time, the financial picture is favorable. A motion was made and unanimously voted upon to accept this budget. It is necessary to have a corporate meeting once a year with the trustees present to accept the budget. The trustees are Fr. Bob, Gary Smith, and Jason Duset. Fr. Bob has spoken about tithing and electronic-giving at the Masses recently as ways to benefit the financial situation at Peace of Christ. Cathy suggested making an audio message from Fr. Bob on the web page. The number of staff has been trimmed from 25 to 18. An inquiry regarding a Recycling event was made and Bob Crego indicated it could be done and there is money to be made but outside cooperation is needed. The idea of Summer Camp as a fund-raiser was suggested but it would require advertising on a large scale and might not be feasible. Fr. Bob reviewed the latest month's figures. Attendance and plate collections fluctuate. As noted previously, one-half of the overage on the Catholic Ministries Appeal is returned to the parish. An anonymous donor recently donated Communion Cups for use at the Masses – a very generous gift.

➤ **Elections/Chair and Vice Chair for 2014-15 – Fr. Bob**

Elections were held and Rick Eisenman will be Chair and Cathy Buyer-Davis will be Vice Chair for the upcoming year.

➤ **Summer Meeting and 2014-15 Schedule – Fr. Bob**

Saturday, August 23 is the date selected for the summer get-together for Pastoral Council. The schedule is as follows: 11 am – 12 Noon Prayer; 12N – 1 pm Luncheon; 1 - 2 pm Key Points for Year/New Vision Statement. Council will continue to meet on the second Tuesday of the month, starting September 9, 2014 and ending on June 9, 2015. Two exceptions – no meeting in March and the April meeting will be the third week, on April 21, 2015. Fr. Bob suggested the book, *Tools for Rebuilding*, might be a worthwhile resource tool. It met with everyone's approval so Fr. will order the books so members will have the opportunity to read the material and perhaps discuss it at the August meeting.

➤ **Housekeeping - Jason**

The form for Welcome Table sign-up for May 24/25 was passed around and all slots are filled.

➤ **Summary**

Introduction of New Council Members – Four members introduced and welcomed.

Minutes & Agenda – minutes and agenda accepted as written.

Councilor's Concern – Question regarding Mass schedule; explanation made.

Chair Comment – Jason passed out an overview of the year's activities and thanked everyone for their cooperation, especially Jane who will be heading up the Community Outreach Day for 2015.

Youth Report – No report. Director of Youth Activities position is being re-structured.

Updates: Fr. Bob announced the hiring of Melissa Mang for the newly-restructured position of Youth and Adult Formation. School registration is low; a targeted mailing is being considered. Next activity for Knights of Columbus and Auxiliary is the Bocce Tournament on June 25. Portrait appointments for the Pictorial Directory are being scheduled, June 17-21 at St. Ambrose. Bob Crego thanked everyone for their help at the Festival – no figures in yet but it appeared to be a success. Time-Talent-Treasure forms will be mailed later in June.

Budget Review – Gary Smith distributed copies of proposed budget for next fiscal year. Council approved the budget. There was discussion on possible fund-raisers. At the present time, the financial picture is favorable. Every effort is made to keep expenses in line – staff has been reduced from 25 to 18.

Elections – Rick Eisenman will be Chair and Cathy Buyer-Davis will be Vice Chair for 2014-15.

Housekeeping – Form for Welcome Table on May 24/25 was passed around and all slots have been filled.

Closing Prayer: Carol F.

The meeting adjourned at 9:05 pm

Next meeting: Saturday, August 23, 2014, 11 am – 2 pm

Respectfully submitted,
Goldie Rogers